



**INSPIRED
TO PLAY**

Inspired to Play Grant Scheme 2022

Guidance Notes

1. Aims

- 1.1 The Inspired to Play Grant Scheme 2022 (the "**Scheme**") aims to increase the number of children (boys and girls aged under 18 years) participating in the game by supporting the delivery of recreational cricket activity for these user groups in England and Wales during the months of June - September 2022.
- 1.2 The Scheme is funded by the England and Wales Cricket Trust (EWCT), a wholly owned charitable subsidiary of England and Wales Cricket Board Limited (ECB).

2. Eligibility

- 2.1 The Scheme is open to ECB affiliated cricket clubs in England and Wales (each, a "**Club**").
- 2.2 In order to apply for a grant under the Scheme, Clubs will need the following:
 - Affiliation to ECB* via its County Cricket Board (CCB)
 - Constitution, Articles of Association or equivalent governing document
 - Valid Public Liability Insurance
 - Recent Club bank statement (dated within past three months)
 - Adoption of the ECB Safe Hands Policy
 - To certify that all individuals carrying out roles in connection with the delivery of the project which require a DBS check, have obtained the necessary clearance.

*Includes Clubs affiliated to ECB nationally, via the African Caribbean Cricket Association (ACCA) or National Asian Cricket Council (NACC).

3. What the Grant must be used for

- 3.1 If awarded a Grant under the Scheme, the Club must use the Grant to deliver recreational cricket activity to children (boys and girls aged under 18 years) between June - September 2022.
- 3.2 The types of recreational cricket activity that will be considered under the Scheme are as follows:
 - Activity that drives new or existing girls' sections.
 - Official All Stars Cricket or Dynamos Cricket programmes.
 - Summer School programmes, such as cricket camps for children.
 - Activity that drives inclusion based initiatives.
 - Other recreational cricket activity delivered to children.

4. Eligible Costs

Whilst this is not an exhaustive list, applications for a Grant towards costs that directly support the delivery of recreational cricket activity for children (as outlined in section 3.1 above), will be considered, as follows:

- Facility or venue hire.
- Staff Costs (qualified coaches).
- Staff Costs (volunteer expenses).
- Admin and project marketing costs (Limit of £100).
- Playing Equipment - Kwik Cricket, softball, hard ball directly related to the activity.
- Coaching Equipment - Cones, bibs, bean bags, Windballs etc, directly related to the activity.
- T-Shirts for participants (Limit of £200, excludes Official All Stars & Dynamos).
- Trophies, Medals for an end of event presentation to participants directly related to the activity (Limit of £150).
- Catering – e.g. snacks, soft drinks or food for an end of event BBQ for participants and volunteers directly related to the activity (Limit of £200, excludes alcohol).

5. Ineligible Costs

- Funding of facilities projects (capital expenditure) e.g. purchase of a Non-Turf Match Pitch, large items of grounds equipment such as covers, sightscreens, mobile net cages or grounds machinery such as mowers, rollers etc.
- Purchase of other non-essential goods e.g. bowling machines, AV equipment etc.
- Projects that are already funded by ECB, EWCT (e.g. Disability Cricket Champion Clubs) or any other third-party funding source (e.g. charities).
- Any other expenditure that EWCT deems inappropriate.

6. Amount of Grant

6.1 The grant is £1,000 per Club.

6.2 Each application will be assessed on its own merits.

7. Key Dates

- 4 April 2022 - The Scheme will be open to applications.
- 31 May 2022 - The Scheme will close to applications (or when the funds run out, whichever is earlier).
- 30 September 2022 - Closing date for activity to be delivered and claims submitted.

8. Application Process

8.1 Clubs will be required to complete an online application via the ECB Investment Management System (IMS), which is accessible from: <https://ims.ecb.co.uk/>

8.2 Clubs accessing IMS for the first time will need to identify two contacts (authorised signatories of the Club) to act on its behalf for the project. Both contacts will need to have the following:

- the Club's express authority to apply for funding on behalf of the Club and to contractually bind the Club on all matters relating to the funding, including, if successful, signing the relevant contracts on behalf of the Club
- a personal user account created on IMS
- a personal email address
- reasonable IT skills

- 8.3 All new user account details will need to be verified by the local CCB. Once verified, the key contact will be able to complete the online application and upload any supporting documentation.
- 8.4 As part of the online process on IMS, the Club will be required to provide a brief project description outlining the type of cricket activity it intends to deliver for children (as specified in Section 3) and a breakdown of proposed expenditure of the Grant.
- 8.5 On completion of the application, it may be submitted and an initial review will be conducted by the local County Cricket Board (CCB) within 14 days of receipt. The CCB may refer the application back to the Club if further information is required, or reject the application if the project is deemed ineligible.
- 8.6 Once the CCB is satisfied the application meets the aims of the Scheme, it will be forwarded on to the ECB for processing.
- 8.7 Clubs must not proceed with their project before they receive the Grant Offer Letter from ECB, via IMS. If a Club is subsequently found to have completed the project before receiving the Grant Offer Letter, the funding may be withdrawn.
- 8.8 Any Grant offered is on an understanding that the information provided within the application is correct. The EWCT reserves the right to request further evidence from the Club to support this information, if necessary, at any stage during the process, and to withdraw any offer in entirety if such evidence is not provided to EWCT's satisfaction.

9. If the Application is Successful

- 9.1 A Grant Offer Letter will be issued to the Club contacts (authorised signatories) by email, usually within 14 days of receipt of the Club's fully compliant application.
- 9.2 To accept the Grant and the conditions of the Scheme, the two contacts will be required to electronically sign the Offer Letter (using the DocuSign process) within 14 days of the date of the Offer Letter.
- 9.3 Payment of the Grant direct to the Club's designated bank account will usually occur within 10 working days of receipt of the signed Offer Letter.
- 9.4 Projects must be delivered and the grant spent in full by 30 September 2022.
- 9.5 The Club will be required to provide feedback on the success of the project, via IMS, within two months of completion of the Project. This will include, without limitation, outcomes, numbers impacted, photos, publicity and a breakdown of final expenditure etc., and any other information reasonably requested by, or on behalf of, EWCT.
- 9.6 The EWCT reserves the right to require repayment of any proportion of the Grant that has not been spent by 30 September 2022, in accordance with the terms of the Offer Letter.

10. COVID

Should further COVID restrictions or related measures limit the planned activity under the Project, the Club must notify the EWCT without delay and, at the EWCT's sole discretion, either (a) the deadline for delivering the Project may be extended and all other terms of the Offer Letter shall be unaffected; or (b) the Offer Letter will be deemed to be void ab initio and, for the avoidance of doubt, the EWCT will not be required to pay the whole or any part of the Grant to the Club.

11. Contacts

Should you have any queries relating to the Scheme or how to use IMS, please email: inspiredtoplay@ecb.co.uk