**Diverse Communities Officer**

**Job Title:** Diverse Communities Officer

**Locations** North & Mid Wales (Working from home & project based)

**Reporting to:** Regional Area Cricket Manager

**Hours of Work:** Full-Time; 35 hours per week (a job share would be considered)

**Salary:** £22,000 plus appropriate expenses

**Contract:** Fixed term contract until August 2025 subject to successful probation period

Cricket Wales, the governing body for cricket in Wales, exists to lead, inspire, and influence the growth, quality and accessibility of cricket in Wales. We are recruiting enthusiastic, passionate, and professional individuals to join our teams to deliver on the area development plans and Chance to Shine, Lord Taverners and ECB Programmes. Please see the attached Job Description and Person Specification for further details.

**Applicants should submit a covering letter and their applied CV via email to** **The closing date for applications is 15th December.**

**For an informal discussion on the role, they should call the Area Manager (Sue Wells North Wales)**

**Additional Information**: Relevant Training will be provided for the successful candidate.

Appropriate coaching clothing and equipment will be provided to the successful candidate.

This post is supported by ECB, Lord Taverners, Chance to Shine and Cricket Wales. The initial role is offered on a fixed term contract subject to a successful probation period.

**Main Responsibility**

1. The role of the Diverse Communities Officer is to support the effective and efficient running of the Chance to Shine Street Programme across Wales, to assist other Diverse Communities Officers with the local delivery of programmes & ensure all reporting requirements are upheld in compliance with our Chance to Shine funding contract.
2. Growing a community offer of cricket amongst more diverse & deprived communities in North & Mid Wales.
3. Setup, resource and manage local projects using others to deliver CW’s diversity action plan.
4. To grow, support and widen all forms of Cricket being played in the area by influencing and supporting clubs and developing new partnerships.
5. Work with the Area team to develop opportunities and structures to facilitate and ensure Cricket is a Game for All.
6. Support the ethos of our [Equity, Diversity and Inclusion strategy](https://cricketwales.org.uk/equality):

*TRANSFORM CRICKET IN WALES INTO A PLACE WHERE EVERYONE FEELS THEY ARE RESPECTED, BELONG AND ARE TREATED FAIRLY*

**Responsibilities to support the above outcome**

1. Planning
   1. Work with community groups to create a plan to engage new local communities & groups with cricket.
   2. Grow current conversations with community leaders to generate new links and connections with community groups.
   3. Use best practice from other sports and work collaboratively together
2. Street Projects
   1. Run schemes in deprived communities which will create local street opportunities, signpost talent and offer grassroots participation for indoor winter and all year-round provision.
   2. Support/manage street Projects (Boys & Girls)
   3. Retain and sustain current (pop up) offers
   4. Attract funding to sustain projects which require deployed coaches
   5. Recruit volunteers/ to make sessions sustainable
   6. Collect and report on each project’s outcomes
   7. Ensure all data is uploaded accurately and in a timely manner onto the online reporting portal
   8. Link participants where appropriate to Clubs & the Pathway
3. Connect all street and local ‘pop-up’ work as satellite projects to mainstream cricket clubs.
   1. Support/develop cricket clubs offers with National Programmes
   2. Support clubs/Players to join or enter teams into local cricket leagues
   3. Support clubs to link with local communities
4. Disability cricket development
   1. Link to local authorities' disability & inclusion officers
   2. Grow the Lord Taverners’ projects including project management of Super 1’s.
   3. Create links with and grow number of ECB champion clubs.
   4. Have an overview and link into the Wales Schools ALN projects.
5. Develop strong connections with identified strategic clubs and or communities to:
   1. Set up and management of strategic All Stars bursary projects
   2. Set up and management of strategic Dynamos Intros projects
6. Develop opportunities from non-mainstream / Midweek leagues.
   1. Affiliation
   2. Support clubs governance
7. Create relationships with the Urdd and develop opportunities that will increase the opportunities for the Welsh Language within the cricket community.
8. Liaise with other Cricket Wales’ diversity schemes as appropriate in each area.
9. Set up delivery in schools to support the above work, using Chance to Shine resources
   1. Plan a schools programme linking into C2S street hubs
   2. Promote Cricket in schools
   3. Link with Authority Sports Development departments
10. To complete online monitoring and other reports as required by funders
11. To build positive working relationships with communities and cricket clubs and work with the Cricket Wales Area Team to support wider development outcomes.
12. The role will require other duties to be performed from time to time. Attendance at team meetings and events will be required.

**Management**

The post will be line-managed on a day-to-day basis by the Area Cricket Manager for the specific region.

**Applicants should submit a covering letter and their applied CV via email to Sandie Keane** [**sandie.keane@cricketwales.org.uk**](mailto:sandie.keane@cricketwales.org.uk)

**The closing date for applications is 15th December**

**For an informal discussion on the role, please contact Sue Wells-** [**sue.wells@cricketwales.org.uk**](mailto:sue.wells@cricketwales.org.uk)

**Timeframes:**

* **Closing date for applications- 15th December**
* **Proposed Interview Timeframes – W/C 8th January**

***Cricket Wales is committed to providing equitable opportunities. While we will always appoint on merit, we would particularly encourage applications from under- represented groups and communities in cricket – especially female or ethnically diverse people or those who identify as having a disability***

[**For details on our commitment to Safer Recruitment please see here**](https://cricketwales.org.uk/documents/governance-policies/safer-recruitment-2077.docx)

**PERSON SPECIFICATION:**

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| **ESSENTIAL** | **DESIRABLE** |
| Experience of:   * Working in a Sports Development Role * Working with young people/youth group in deprived/diverse communities * Influencing clubs and community groups for positive change * Coaching Children & Young People (boys and girls) * Planning & delivering cricket/sports coaching sessions in a school and sports club environment | Experience of:   * Diverse cricket or sporting project development * Adapting coaching activities to suit different environments * Coaching mixed ability groups * Recruiting, training and mentoring volunteers and coaches |
| Knowledge & Understanding of:   * Sports & Community Development within North & Mid Wales * Education sector * Child Protection & Welfare within   Sport | Knowledge & Understanding of:   * Diverse cricket programmes * Chance to Shine Programme |
| Qualifications   * Enhanced DBS Check (upon appointment) | Qualifications   * Working towards ECB Foundation or Core Coach * All Stars or Dynamos Cricket Activator * Degree in a sport related subject * Attended Safeguarding & Protecting Children Course (or committed to achieving in short period of time) * First Aid Qualification (or committed to achieving in short period of time) |
| Skills:   * Written & verbal communication skills * Organisational skills * Administrations skills including project monitoring & evaluation * IT competent | Skills:  - Welsh speaker |
| Additional   * Full UK Driving Licence and access to a vehicle * Willingness to work flexible hours including evenings and weekends * A passion for cricket/sport |  |