

Job Title: Club Development Partner x 4**Salary:** £28,000 – £33,000**Location:** Regional (with national responsibilities)**Contract Type:** Full-time**Reports To:** Facilities Lead**Job Purpose**

Thriving facilities are a core pillar of Cricket Wales' dynamic new strategy, developed in alignment with Glamorgan Cricket and our shared vision for the game in Wales. As a Club Development Partner, you will play a vital role in delivering this vision, supporting cricket clubs to become welcoming, inclusive, resilient, and sustainable hubs in their communities.

This work sits at the heart of our commitment to **Criced, A Sport For All**, ensuring that everyone in Wales has the opportunity to engage in cricket in a way that reflects our core values: **Together, Lead, Care**.

These specialist posts will focus on enabling clubs to thrive by improving governance, securing investment, supporting effective grounds and facilities management, and embedding sustainability into operational practice. Each role will include national responsibility for leading and developing a specific specialism across all clubs: Governance, Investment, Grounds Management, and Sustainability.

Key Responsibilities

- Support community cricket clubs to ensure they are resilient, sustainable, and thriving environments.
- Provide education, support and access to best practice in club operations and governance.
- Support clubs to develop strong business and/or club development plans that enable long-term growth and impact.
- Ensure clubs are compliant with safeguarding, health and safety, data protection, and other relevant regulations and policies.
- Identify opportunities to improve and invest in cricket facilities through stakeholder engagement and strategic support.
- Work with internal and external stakeholders (e.g., local authorities, funders, other NGBs, volunteers) to promote investment and sustainability in clubs and their facilities.
- Support clubs to become investment-ready and apply for relevant funding streams.
- Provide clubs with guidance on environmental sustainability and reducing their carbon footprint.
- Take a lead on a specific national specialism (Governance, Investment, Grounds Management, or Sustainability) and develop resources, guidance, and partnerships to enhance support in that area.

- Contribute to national strategies and ensure alignment with the Thriving Clubs and Facilities pillar.
- Maintain records, analyse data and produce regular reports on club development progress and outcomes.
- Adhere to all relevant internal policies including safeguarding, data protection and sustainability.

Specialist Leadership Areas (1 per post)

Applicants should express interest and/or experience in at least one of the following national specialist lead areas:

- **Governance:** Strong understanding of club structures, best practice, compliance, and policy development.
- **Investment:** Experience in funding applications, grant management, and helping organisations become investment ready.
- **Grounds Management:** Practical and/or technical knowledge of sports turf and playing facility maintenance.
- **Sustainability:** Demonstrated understanding of sustainable practice in sport and ability to drive environmental innovation at cricket clubs.

Person Specification

Essential Experience and Knowledge

- Experience supporting volunteers in a community-based or membership-driven organisations, with a focus on business development or sales growth.
- Understanding of financial planning, analysing accounts and numerical data.
- Experience of identifying and managing risk within a community sport setting.
- Knowledge of funding mechanisms and infrastructure investment in the third sector.
- Experience of working with or within local authorities, governing bodies, or third sector development organisations.

Skills and Qualifications

- **Planning and Organising** – ability to manage multiple projects and meet deadlines.
- **Decision Making** – uses sound judgment and evidence to make recommendations.
- **Professionalism and Integrity** – upholds high standards of conduct and ethics.
- **Relationship Building and Stakeholder Management** – builds trust with diverse partners and volunteers.
- **Influencing** – inspires confidence and action in others, both internally and externally.

- **Written and Verbal Communication** – clear, engaging, and audience-appropriate.
- **Reporting and Analysing Data** – tracks progress, evaluates impact, and makes data-informed decisions.
- Excellent IT skills, including Microsoft Office.
- Full UK driving licence and access to own vehicle.
- Ability to communicate and work through the medium of Welsh is desirable.

Other Requirements

- Exceptional passion and motivation to develop innovative approaches to supporting cricket clubs.
- A commitment to equality, diversity and anti-discriminatory practices in employment and sport.
- Understanding of GDPR, safeguarding, and health & safety requirements.
- Willingness to work flexibly, including evenings and weekends, to support club events and activities.
- This role is subject to an enhanced DBS disclosure and will be regularly reviewed in line with regulated activity requirements