**ROLE DESCRIPTION – FINANCE DIRECTOR, CRICKET WALES**

The role of the Finance Director of Cricket Wales is:

1. to lead the Cricket Wales Board on all financial matters ensuring the organisation is financially viable and sustainable.
2. in conjunction with the CEO, to prepare long/medium term and annual financial plans and budgets for Board approval.
3. to provide a financial report against budget at every Board meeting and report on other financial matters as appropriate.
4. to check and challenge monthly management accounts received from the CEO and Financial Administrator.
5. to oversee the annual external audit of the Cricket Wales accounts.
6. to present the annual accounts to the Cricket Wales AGM.
7. to ensure sound Cricket Wales financial procedures are developed, documented and adhered to.
8. to develop strong relationships with funding partners notably Sport Wales, the ECB and the Cricket Foundation (Chance to Shine).
9. to develop a strong relationship with Glamorgan County Cricket Club that supports the progression of both the recreational and professional game in Wales.
10. to Chair the annual meeting of the Cricket Wales Remuneration Committee
11. to authorise larger Cricket Wales payments as appropriate.